



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Ralph L. De Panfilis, Treasurer
Christopher Shays for Congress
Committee
132 East Putnam Avenue
Cos Cob, CT 06807

OCT 18 2000

Identification Number: C00215699

Reference: July Quarterly Report (6/21/00-6/30/00)

Dear Mr. De Panfilis:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Column B figures for the Summary and Detailed Summary Pages should equal the sum of the Column B figures on your previous report and the Column A figures on this report. Please file an amendment to your report to correct the Column B discrepancies for Line(s) 6(a), 6(c), 7(a), 7(c), 11(a)(iii), 11(c), 11(e), 15, 16, 17, 21, 22 and all subsequent report(s) which may be affected by this correction. Note that Column B should reflect only the year-to-date totals for the calendar year 2000.

-The beginning cash balance of this report does not equal the ending balance of your 12 Day Pre-Convention Report. Please correct this discrepancy and amend all subsequent reports(s) which may be affected by the correction.

-Schedule A of your report indicates that your committee may have failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-Convention Report. A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the